

MARYLAND PREPAID COLLEGE TRUST

OFFERS THE SECURITY OF A LEGISLATIVE GUARANTEE

Benefits Claim Form – Spring 2012 Semester

Name:	Beneficiary	
Address:	First Payout Year	
City, State, Zip:	Account Number	
	Tuition Plan	

The Prepaid College Trust is ready to pay your tuition Benefit. Please complete and return this form with a legible invoice from the college to our office at the address below.

Weighted Average Tuition: If your Beneficiary is attending a private or out-of-state college as a full-time student, we will pay the tuition and mandatory fees up to the Weighted Average Tuition of Maryland's public colleges or your Minimum Benefit, whichever is greater. **For the Spring 2012 semester the Weighted Average Tuition is \$4,177.50 for University Plan Benefits and \$1,929.50 for Community College Plan Benefits.** For further information about your tuition Benefits, please refer to *Article IV – Benefits* in your Contract.

Please note that we will return any payment request without: (1) your signature below; and (2) an invoice from the college detailing tuition and fee charges. For payments to colleges via first class mail, please provide all documentation to our office at least **10 business days** prior to the college's payment due date.

Pay my Benefit directly to the college – enclosed is the invoice for Tuition. Please be sure that:

- 1- The college's name and payment address are printed or hand-written on the invoice, otherwise it may be returned to you and payment will be delayed.
- 2- Include the Student ID #, if you would like for us to transmit it to the college with your payment.

I have paid the college and request to be reimbursed up to my Benefit – enclosed is a copy of the invoice from the college and a copy of my check, electronic or debit/credit card transaction as evidence of my payment.

My Beneficiary has received a scholarship, grant, or tuition remission or attends a U.S. military academy that covers all or part of tuition (loans are not included). Submit evidence of scholarship and check one or more options below or attach additional instructions.

Pay to the college – submit invoice(s)

- Remainder of Tuition – up to my Benefit
- Room and Board
- Books, non-mandatory fees or other required expenses

Refund to me – submit invoice(s) and/or lease as noted below and evidence of your payment

- Any tuition Benefit remaining – submit invoice(s)
- Room and Board – submit invoice(s) from college or lease for off-campus housing
- Books, non-mandatory fees or other required expenses – submit invoice(s)

Pay to a leasing company – submit lease and federal tax ID of leasing company

Address changes submitted on this form will apply to all of your accounts. Please submit a separate request for any other changes. If you wish to delay the use of your Benefits, there is no need to return this form.

Signature of Account Holder (Required)

Date